



# Blake Farm Dayschool

## *Acceptable Use Policy for Computers, Internet, and General Technology*

*School Year 2011 - 2012*

Blake Farm Dayschool provides a computer system to promote educational excellence, resource sharing, innovative instruction and communication. This technology will also help to prepare students to live and work in the 21st century. It is our goal to provide our students with a safe user environment. The following conditions are set down for all users of Blake Farm Dayschool technology. All users are required to sign to indicate their acceptance of this Acceptable Use Policy before being issued an account and password.

### Acceptable Use Policy:

Access of school equipment, including school web site and email must be (1) in support of education and/or research or (2) for school business, (3) it must support the mission of Blake Farm Dayschool and (4) be in accordance with all Blake Farm Dayschool Policies Regulations.

Use of school computers and other technology is a privilege, not a right. Parents, staff, and students should be aware that they should have no expectation of privacy in materials sent, received or stored in school-owned computers. Any parent, staff, or student who fails to comply with the terms of this policy or the regulations developed by the Blake Farm Dayschool may lose system privileges.

Transmission of any material, such as copyrighted material, threatening, abusive, or obscene material, or material protected by trade secrets is prohibited.

Students who are assigned to a school computer account shall not share their account information and password with their peers, or allow unsupervised use of their account by another student. Students will be held responsible for any unauthorised activity on their accounts.

### School Responsibilities:

Students will not be identified by their picture and their first and last name on any school web site. First name and last initial is acceptable, as is picture with first name.

### Recommendations for Safe Use of Technology:



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It is recommended that children are monitored while using the internet for research, both at home and at school. To that end, it is recommended that computers are placed in a central location.

Some search Engines, such as Google have *SafeSearch Filtering* under *Preferences* which is defaulted to screen out inappropriate images. This may be increased to also screen out offensive language.

A violation of this agreement can result in regular disciplinary action, as well as restricted or revoked access to school technology. Violations can include the showing or sharing of material containing inappropriate content. It can also include unwarranted access to or use of another's account or equipment, intentional misrepresentation of one's identity online, or misuse of materials during school hours. Additionally, damaging school equipment through neglectful or intentional acts, or through unauthorized downloads to school equipment will also be considered a violation of the Acceptable Use Agreement.

Blake Farm Dayschool desires to support and encourage our students and parents in their technical education. However, we wish to promote responsible and safe computer use at home and here at school.

I have read the above policy on computer, internet, and technology use at Blake Farm Dayschool and understand the conditions of acceptable use. I will monitor my child's internet research and discuss safe and responsible internet use with my child.

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Parent

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Child

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Date